



Executive Headteacher: Dr C Wilson  
Associate Headteacher: Mrs L Wood  
Fir Tree Lane, Newbury, Berkshire, RG14 2RA  
Tel: 01635 42129 Fax: 01635 230484  
Email: office@firtree.newburyacademytrust.org

8th June 2021

Dear Parents/Carers

With hopefully lots of sunshine on the way for the remainder of term 6, may I remind parents of the measures we have in place at school to ensure everyone's safety during the hot weather.

### **Protection**

- Shade - children will be encouraged to sit in the shade on the playground and field.
- Sun shades (natural and man-made) will be available for children to sit under.
- The availability of shade is considered when planning excursions and all outdoor activities.
- On extremely hot days, consideration will be made whether pupils will remain inside during lunchtimes and PE, or for part of them.
- Children will be encouraged to keep hydrated throughout the school day. Please provide your child with a water bottle every day.

### **Clothing**

- Children should bring sun hats to school to wear at playtimes and during outdoor PE lessons in the summer term.
- Children may bring sunglasses to school to be worn outdoors on bright days.
- All teachers, teaching assistants and lunch-time supervisors will be encouraged to wear hats when on playground duty and during sports lessons, when necessary, to promote use. Please ensure that any items brought from home are clearly labelled with your child's name as we cannot be responsible for lost items.

### **Sun Cream**

- Sun cream use will be encouraged on school trips and for outdoor PE lessons.
- Children can bring their own sun cream and apply it themselves.
- Children may only use their own sun cream.
- Staff will not apply sun cream to any children.
- Parents are asked to teach their children how to sensibly use and apply these creams. Please clearly label the creams and put them in your child's bag for their own use.

Yours sincerely

Lindsay Wood  
Associate Headteacher