



Executive Headteacher: Dr C Wilson
Associate Headteacher: Mrs L Wood
Fir Tree Lane, Newbury, Berkshire, RG14 2RA
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End of the School Day – Permission to Leave Unsupervised - Year 5/6 only

We understand that some parents may wish for their elder children to be allowed to leave the classroom alone at the end of the school day. Children without previous permission to leave will not be allowed to leave school until their parent/guardian, or a person previously notified to us in writing as having permission to collect the child, is present.

Please be aware that we are unable to offer supervision for the children after they have left the school premises. If you give your permission for your child to leave unsupervised, they will be allowed to leave the school without a parent or appointed person being present and will not be supervised beyond this point.

We will not allow children to be responsible for collecting their younger siblings.

Please fill in the form below and return it to your child's class teacher if you would like your child to be allowed to leave school unsupervised at the end of the school day.

Yours sincerely

Lindsay Wood
Associate Headteacher

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Child's Name.....

Class/Year.....

I have read the attached letter and give permission for my child to leave the school unsupervised.

I understand that after my child leaves the school premises they will not be supervised.

Print Name and Sign.....

Dated.....